

Minutes of the IEEE – Power Engineering Society

Power Engineering Education Committee - Main Meeting

October 19, 2003
Rolla, Missouri - USA

1. The PEEC main committee met at 3.00pm in the Southwestern Bell Cultural Center on the campus of University of Missouri, Rolla, at the 2003 North American Power Symposium.
2. Members present: See attached list.
3. Introductions and announcements:
 - All attendees introduced themselves.
4. The minutes of the 2003 General Meeting were approved as distributed.
5. Peter Wiesner made a presentation regarding the “Reference Guide to Power Engineering and the Power Industry.” This will serve as a resource for a variety of users to gain easy access to energy and power resources. Peter wanted faculty interested in this resource to take a close look and see what is needed, approaches to keep it current, and suggest procedures for updating the site. Peter also wanted a group of faculty members to take the lead on this activity. The Career Promotion subcommittee is currently helping Peter with this activity. Peter distributed copies of a sample CD showing the features of this reference guide. Please contact Peter Wiesner at p.wiesner@ieee.org
6. Officer reports - Chair: G. T. Heydt:
 - Heydt requested the chairs of the subcommittees and working groups to submit their budgets for the year 2004.
 - Heydt also led a discussion on the issue of the selection of the PES Vice President for Education and Industry Relations. A number of opinions were presented. It was decided that Heydt would draft a letter to John Estey and Teddy Puttgen indicating that the two activities relating to education and industry relations should be separated and provide names of potential candidates. The administrative committee will provide input on selecting potential candidates. (Subsequent to the meeting the ADCOM met and suggested names of potential candidates. A letter was sent to John Estey and Teddy Puttgen by Heydt. No response has been received as yet.)
 - Heydt also discussed a request for a review of an RFP for the Power Engineering for Non Professional tutorial. Since a copy of the actual RFP was not available, Crow provided some input of the general outline of the proposal. Heydt asked members present to provide input. The following points were made during the discussion. The ADCOM should discuss the issue of compensation for tutorials. Other IEEE societies do give compensation for all day tutorials. Four hour tutorial speakers are generally given no compensation. Proposals for tutorial should come from the technical council.
 - Heydt also asked committee members to give some thought to the topic of PEEC organizing educational tutorial dealing with soft skills.
 - Ideas for tutorials at GM04 were discussed. Sauer suggested a tutorial by Arindam Ghosh of IIT Kanpur on the topic of FACTS devices.
7. Officer reports – Vice Chair: Peter Sauer reported on the special section on power engineering education in the Transactions on Power Systems. This special section will appear in the February 2004 issue. Responding to the call for abstracts 100 abstracts were submitted, 30 of these were invited to

submit paper for review. 25 papers were received and this resulted in 19 accepted papers. The process is now complete.

8. Officer reports – Secretary: Vijay Vittal circulated the membership roster and asked everyone to check their mailing information. Vittal also reported on the actions taken after GM03 regarding members who have not attended several meetings. These members have responded and depending on their response appropriate actions regarding membership have been taken.

9. Heydt and Sauer talked about the topic of fund raising from industry to support student activities. This effort is continuing. No commitments have been obtained as yet.

10. Karen Butler-Purry gave a report on the student activities at the T&D Exposition. Sauer will follow up on the GM04 student activity budget. At present there is no money in the budget for PEEC related student activities at GM04.

11. James McCalley reported on the web based resource survey. The survey has been completed and all the tables have been generated. A paper is being prepared for the transactions. It was also decided that a summary of the results should be sent to the P&E magazine. A discussion was held regarding the frequency at which the survey should be conducted. It was decided that the survey should be conducted every two years.

12. The committee examining the procedure for elections for ADCOM committee members met at NAPS03. Following the meeting the following recommendation has been submitted by Karen Butler-Purry the chair of this committee

The position of Secretary should be elected. The process for filling the vice-chair and chair positions should continue as in the past.

A. Nominations for Secretary Position

A nominating committee composed of 3 PEEC members should be formed. This committee will send a call for nominations in late-Spring of the year the position is to be filled. Nominations by others as well as self-nominations will be encouraged. The deadline for nominations would be the NAPS or GM, whichever is later. Also the committee would actively seek nominations by approaching present and past officers of PEEC subcommittees.

B. Elections for Secretary Position

The nominating committee chair will present a ballot of candidates to the PEEC committee and conduct the elections. The elections would be held in mid-Fall. A procedure would be established to accept electronic ballots but which preserves anonymity of voters. Also only active members would be allowed to vote. The ADCOM would determine the definition of 'active member' for the purpose of elections.

13. The meeting adjourned at 5.00pm.

Submitted by
Vijay Vittal
Secretary

Attendance list:

1. Venkataramana Ajarapu
2. Karen Butler-Purry
3. Mo-Yuen Chow
4. Mariesa Crow
5. Badrul Chowdhury
6. Morteza Daneshdoost
7. Chris Effiong
8. Mehdi Etezadi-Amoli
9. Charles Gross
10. Herb Hess
11. Jerry Heydt
12. Ian Hiskens
13. Brian Johnson
14. Hashem Nehrir
15. Joydeep Mitra
16. Anil Pahwa
17. Hossein Salehfar
18. Pete Sauer
19. Noel Schulz
20. Gerald Sheblé
21. Keith Stanek
22. Mani Venkata
23. Vijay Vittal